

**TUESDAY, NOVEMBER 7, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, November 7, 2023, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from October 31, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 7, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$237,406.02 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 7, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$81,217.97 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Appropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for APPROPRIATION:

**\$800.00 – 505.6918.5300 – Derby Sewer Materials - Engineer**

**\$2,000.00 – 507.6922.5300 – Materials and Supplies Orient Water – Engineer**

**\$1,389.39 – 101.1105.5703 – Contingencies - Treasurer**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$1,389.39 – 101.1105.5703 – Contingencies – Treasurer**

**TO**

**101.1120.5408 – Expense Foreign Judge - Treasurer**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**New Line Item Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for NEW LINE ITEM:

**101.1120.5408 – Expense Foreign Judge - Treasurer**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- PCHD Mailbox migration - Update
- CAD Replication Server connected – awaiting information from Zuercher for networking details.
- Meraki temperature Sensors have been deployed – SO Radio Room proves need.
- Quote for online training – Checking in.
- Meeting with Hummel and Plum completed with Marc.
- Meeting with EMA assessing needs.
- VMware upgrade of VCSA Server and issues related.
- Met with Jason Mather – SOS Cyber Security Liaison
- Plan to upgrade to VMware Version 8

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- Plan to upgrade to VEEAM Version 12
- Assessing 2-factor costs
- Assessing items for 2024

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Meeting – November 14<sup>th</sup>
  - Harrison Township Rezoning Application – Agricultural Land to Planned Business – for outdoor industrial storage. Frontage on Duvall Road
  - Darby Township Zoning Regulations – Amending current zoning districts and adding numerous regulations. Amending current zoning map.
  - Scioto Township Rezoning Application – Agricultural Land to R-1 Residential – for a new subdivision. The subdivision will require the construction of two (2) new roads. Subdivision Name – Graham Ravines
  - Scioto Township Rezoning Application – Agricultural Land to R-1 Residential for a new 1.01 lot split on Thrailkill Rd.
- Outstanding Plats:
  - Navah Place – Cul-de-sac, Walnut Township, need proof of bond before final approval can be granted. (Developer’s Agreement to be amended to extend completion date to Summer 2024)
- Lot Splits:
  - Approved 2 lot splits in the last week, 7 open applications currently.
- CDBG: No Update
- Amending Developer’s Agreements:
  - Double Creeks – Extend completion date to 8/15/24, work to commence April/May 2024.
  - Navah Place - Extend completion date to 7/31/24, work to commence April/May of 2024.
- Senior Living Center – Progress Parkway, behind Wal-Mart
- Prologis: Assignment & Assumption Agreement to be presented on 11/14/23.

**In the Matter of**  
**Report Provided by Preston Schumacher:**

The following is a summary of the report provided by Preston Schumacher, Dog Warden:

- Mr. Schumacher provided the stats from last week.
- Pine Valley did work on poring the concrete for the sidewalk.
- Fundraisers by local schools will be taking place.

**In the Matter of**  
**Report Provided by Michael Sherron:**

The following is a summary of the report provided by Michael Sherron, EMA Director.

- This week CERT Information Session at St. Joseph’s Church, Darby Twp Meeting, Election Day Monitoring, New CAD demo, Pumpkin Show AAR at CPD, Law Enforcement Chiefs Monthly Meeting, aligning radios and updating programming at Highway Garage, Radio meeting with radio shops and MARCS and Radio Tower Building Cleaning.
- Next week Central Region EMA Meeting, Everbridge Users Group at FCEMA, Post Pumpkin Show and Discussion with PS Committee.
- General Information
  - Run card project continuing – Completed Harrison, Scioto, and Pickaway Twp. Currently working with Saltcreek Twp. ~50% complete. Next is SW Pickaway and WADES.
  - E911 Funds distribution update
  - Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
  - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.

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- NIMS Training for Elected Officials – February 10, 2024
- Started a discussion about Human Trafficking and steps we can take to mitigate this during special events in the county.
- BOE Continuity Planning – Email sent to the Board requesting a meeting in September. Still no response.
- Intern – another student will be stopping by this week to informally discuss the internship position.
- EMA Projects
  - Futurity Orion Software – Met with the vendor, their software was not capable of doing what they represented originally. Working with them to see if they can build an add-on that will do more than what the current solution is capable of. Also working on adding Community Lifelines info.
  - PCSO fiber connection conversion – Frontier upgrading our system connections before installation. Awaiting flaggers from Norfolk Southern to install the fiber. Sent email to RailPros on 10/30/23 to inquire about the status.
  - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – approved by OEMA, coordinating with LE agencies for numbers to purchase. Received some of the equipment this week to begin fitting masks to LEOs.
  - Working with the Health Department to acquire supplies needed to create a “Disasterville” tabletop exercise set, additional stocks of first aid equipment for LE in the County, and triage tags for sorting victims after a catastrophic event.
  - Radio system is being examined from top to bottom (programming, inventory, tower sites, supervision, etc.) – Daily tower report (attached)
  - Replacement of ARES repeaters with County-owned equipment
- Issues requiring Commissioners Support/Notification:
  - MOU for Siren Maintenance. Tabled.
  - Unknown if an MOU exists for EMA dues. Tabled.
  - Building project for training room / emergency capacity facility
  - Backup 911 dispatch consoles for EOC need replaced – end of service life.

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC, or unemployment claims filed this week. There have been 15 fraudulent unemployment claims filed for the year.
- Govedeals currently has auctions for a 1995 Ford 800 E-One fire engine for Pic-A-Fay with a starting and current bid of \$7,500. The auction will end Friday, November 10<sup>th</sup>. The Highway Garage has relisted a 2023 F-250 8’ truck bed starting at \$100.00 and auction ending Monday, November 13<sup>th</sup>. Additionally, the Highway Garage has a 2008 Ford F-250 SD XL Supercan 4WD starting at \$500 with no current bids. Auction is scheduled to end Monday, November 20<sup>th</sup>.
- CEBCO open enrollment completed and documents to go to CEBCO this week.
- One new hire packet was sent out last week. A total of 74 new hire packets were handed out year-to-date. The full-time custodial position received one application and interviewed this week with Mickie Fullen. The part-time custodial positions and Deputy Dog Warden position posted with no applications received. The Maintenance Worker for the Sheriff’s Office re-posted with new wage. No applicants received.
- PICCA Board meeting Monday, October 30<sup>th</sup> cancelled due to computers. Rescheduled to Monday, November 6<sup>th</sup>. Mr. Rogols could not attend and did not receive a board packet. No update of the former Director of YMCA.
- Mr. Rogols continues to meet with maintenance staff to discuss the 2023 capital improvement assignments and provided a maintenance update.
  - Memorial Hall Window Replacement: Continues.
  - Courthouse front concrete work completed.
  - Courthouse wall outside of Magistrate’s courtroom is falling. Quote pending. Possible 2024 capital improvement project
  - Courthouse Courtyard: Completed.
  - Building Department front door completed. Back door is pending.
  - Chillicothe Carpet working on Farm AG flooring complete.
  - Jensen Plumbing ordered the two water softeners for the courthouse and Health Department. Health Department replaced and courthouse replacements in pending.

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- Fairgrounds gate/ IPS – IPS has contacted Andrea to schedule training. Repairs to closure post pending due to weather last week.
- Met with Brian Nelson, Hummel and Plum and Robert, IT Director, Thursday, November 2<sup>nd</sup> to review cyber coverage. Policy in renewal stage and increasing cyber coverage to \$2 million.
- Pickaway County Sheriff's Office negotiation meeting was held Wednesday, November 1<sup>st</sup>.

**In the Matter of**  
**Pickaway County Sheriff's Report:**

The following is a summary of the report provided by Chief James Brown, Pickaway County Sheriff's Office:

- Chief Brown reported that negotiations had started.
- The Sheriff's Office is losing two deputies to the City of Circleville.
- Two incidents occurred and the drone had to be called in to assist. Attempted breaking and entering at Pettit's Williamsport.

**In the Matter of**  
**Executive Session:**

At 9:36 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:46 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Julia Boyer Hired as Custodial Worker I:**

Mr. Rogols, Deputy County Administrator and Micki Fullen, Custodial Supervisor, conducted an interview for a Custodial Worker I position, and it was their recommendation to hire Julia Boyer.

Following a brief discussion regarding the recommendation, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to hire Julia Boyer, Ashville, Ohio, as a Custodial Worker I for the full-time shift, effective November 20, 2023, at the rate of \$13.00 an hour with 180-days probation.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Scherer, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Engineer's Contract with Complete General Construction Company  
for the PIC-TR127-2.23 Fox Bridge Replacement:**

In reference to the bid awarded to Complete General Construction Company for the referenced project PIC-TR127-2.23 Fox Bridge Replacement Project, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into contract with Complete General Construction Company for the PIC-TR127-2.23 Fox Bridge Replacement Project in the amount of \$5,719,442.42.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Engineer's Contract Addendum with  
Complete General Construction Company  
for the PIC-TR127-2.23 Fox Bridge Replacement:**

In reference to the bid awarded to Complete General Construction Company for the referenced project PIC-TR127-2.23 Fox Bridge Replacement Project, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Contract Addendum with Complete General Construction Company for the PIC-TR127-2.23 Fox Bridge Replacement Project in the amount of \$5,719,442.42.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Resolution for Replacement Water Source Heat Pump  
Courthouse with American Rescue Plan Funds:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-110723-119**

**Replacement Water Source Heat Pump - Courthouse**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

**TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO**  
*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

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1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

**As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24, 2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.**

Whereas, the Pickaway County Commissioners approve ARP funds to purchase a replacement water source heat pump for the courthouse in the amount of \$7,643.00 from Accurate.

**A resolution to approve an authorized use of American Rescue Plan fiscal recovering funding for the County ARP fiscal recovery fund #938, - to be paid from ARP line item #938.1123.5903 – ARP Governmental Services – Other Expense in the amount of \$7,643.00 to Accurate.**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Travel Authorization Signed for  
Commissioner Gary Scherer:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and sign the Travel Authorization at the total probable cost of \$495.00 for Gary Scherer, County Commissioner, to attend the County Commissioners 2023 Winter Conference that will be held December 6, 2023 – December 8, 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Vehicle Certificate of Title for  
Pickaway County Highway Garage:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize Commissioner Jay Wippel to sign the Certificate of Title for a 2008 Ford F250 to be sold on Govdeals by the Pickaway County Highway Garage.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Insight Quote Approved for  
IT Department:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote from Insight for Microsoft Windows Server 2022 Datacenter License at the cost of \$22,649.80. Said expense shall be paid from unplanned capital.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
County Administrator Report:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger informed the Commissioners of the Auditor's Office of new voucher cut-off dates.
- Mrs. Metzger discussed Sheriff's Office negotiations (executive Session).
- The Engineer's Office contacted Mrs. Metzger regarding alley vacation in the Village of Orient. Discussing with County Prosecutor to see if a public meeting needs to be held.
- Mrs. Metzger received the Wolfe Construction snow removal contract for 2023-2024. An increase in cost from last year.
- Statement for the newspaper regarding Ula Jean Metzler's passing.
- Mrs. Metzger sent an email to Judge Knece asking for dollar amounts for reimbursement from State for Orient Prison.

**In the Matter of  
County Snow Removal Contract with  
Wolfe Construction Company:**

Upon review of the snow removal contract, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize April Dengler, County Administrator to execute the contract with Wolfe Construction Company for 2023-2024 snow removal of Pickaway County Courthouse, Service Center, Job & Family Services and Ohio Means Jobs, Building Department, Maintenance Facility and Dog Shelter.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Ross, Pickaway, Highland and Fayette Solid Waste Update:**

Erica Tucker and Lauren Grooms, RPHF Solid Waste, met with the Commissioners to provide an update. Mrs. Tucker provided a brief for the environmental meeting held last week. With the changes taking place it makes RPHF Solid Waste number look low because their recycling bins cannot be counted in certain totals. The Ohio EPA is looking at the state plan and looking for a way for RPHF Solid Waste to apply for a waiver. Mrs. Tucker is going to reach out to local commercial business to see how much recycling they are doing. They would like to reach the 25% diversion goal. They are trying to get cities and villages to do curbside recycling.

RPHF Solid Waste is looking to hire an outreach employee with the option of maybe making it a contract position. It will be addressed with Policy Committee at the meeting Thursday. They will need to elect a new representative for the outreach.



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**In the Matter of**  
**Ross, Pickaway, Highland, Fayette**  
**Joint Solid Waste Management District**  
**Policy Committee Appointees:**

Commissioner Gary Scherer offered the motion, second by Commissioner Jay Wippel, the Pickaway County Commissioners representative on the Policy Committee of the Ross, Pickaway, Highland, Fayette Joint Solid Waste Management District, to name the following as Mr. Henson's selection to the District's Policy Committee to represent the general interests of the Citizens within Pickaway County. Their appointments will expire on April 25, 2025.

**Ed Cox – Public**  
**Ashley Chojnacki - Industrial/Commercial/ Institutional Waste Generators**  
**Judi White – Public At Large**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Education Center:**

Tom Kitchen and JJ Millikar, Pickaway County Education Center, met with the Commissioners to provide an update. The alternative school is for grades 7-12 but focus on high school students. Virtual Learning which is for students coming back from home schooling. They check in with PCEC once a week. They have a social worker that works with the students at the alternative school. Along with a Program Director and tutor. Looking into starting the driver education program for students to take after school. Entered into leasing office space to Shawnee State. They are working with Pickaway WORKS to offer carrier opportunities to the students. PCEC is partnering with local business to create work programs where the student can spend part of the day in the work field and the remaining time of the day in the classroom. Hopefully by the end of November they will have a clearer path and plan to come back to provide another update in December. PCEC is looking to purchase the Mound Street building to house their offices and to lease them to other entities in the areas of education.

**In the Matter of**  
**Executive Session:**

At 11:05 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn, Pickaway Progress Partners, Caleb Bell, Bricker Grayson, Tim McGinnis, Planning and Development, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

- ❖ Terry Coyne and Taylor McLaughlin, Coyne Properties, Jerry Duraham, Bruce Massa, Newmark, Joe DeFelice, Landowner entered the session at 11:30 a.m.

At 12:16 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

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Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of**  
**Executive Session:**

At 1:29 p.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with Chris Mullin, County Engineer, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 1:50 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of**  
**Lexi Heidish Hired as Assistant Director for**  
**Pickaway Progress Partners:**

Tim Colburn, Pickaway Progress Partners Director, conducted interviews for the Assistant Director position, and it was their recommendation to hire Lexi Heidish.

Following a brief discussion regarding the recommendation, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to hire Lexi Heidish, South Bloomfield, Ohio, as the full-time Assistant Director, effective November 8, 2023, at the rate of \$28.85 per hour with 180-days probation. After successfully completing the probation period Ms. Heidish's hour rate shall be increased to \$30.00 an hour.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Scherer, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Courthouse Christmas Decorations:**

Judge Harsha requested funds to purchase additional Christmas decorations for the exterior of the courthouse. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the request of Judge Harsha up to \$750.00 to purchase exterior Christmas decorations for the courthouse.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending November 4, 2023.

A total of \$2,545.00 was reported collected as follows: \$30 dog license; \$180 in adoptions; \$25 in redemptions; \$50 in microchip fees and \$2,260.00 in private donations.

Seven (7) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk